

CHILD CARE INCOME AND EXPENSE SUMMARY FOR THE YEAR _____

Business Name / Client Name _____

TOTAL ROOMS AVAILABLE FOR CHILD CARE

TOTAL ROOMS USED FOR CHILD CARE

TOTAL BUSINESS HOURS

BUSINESS INCOME

Parental Fees _____
Title XX, County, Other _____
Food Reimbursement _____

HOUSING COSTS

Mortgage Interest _____
Real Estate Taxes _____
Homeowner's Insurance _____
Rent _____
Cleaning _____
Lawn Care, Landscaping _____
General mtnce, repairs (under \$500) _____

Utilities:

Gas _____
Fuel oil, kerosene _____
Electricity _____
Wood _____
Cable TV _____
Water, sewer _____
Trash collection _____
Telephone add-ons (call waiting, etc) _____
Internet Access (AOL, Prodigy, etc) _____
Cell Phone (shared with personal use) _____
Water Softner _____
Security _____

AUTOMOBILE EXPENSE

Type of Vehicle Driven (give year, make and model) _____

TOTAL MILES DRIVEN _____

CHILD CARE MILES _____

IF YOU ARE CLAIMING ACTUAL EXPENSES, PLEASE PROVIDE ALL COSTS, INCLUDING INSURANCE, LEASE PAYMENTS, INTEREST, GAS, CAR WASHES, LICENSES, REPAIRS ETC.

BUSINESS EXPENSES

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Includes toys, books
Crafts, decorations,
paper supplies (saran wrap, foil, etc)
Cleaning, laundry,
Linens, small appliances
Fire extinguishers,
First aid

THESE MAY BE COMBINED, SO NO INDIVIDUAL LINES NEED TO BE FILLED OUT

TOTAL SHARED SUPPLIES _____

TOTAL FOOD COSTS _____

100%
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Advertising _____
Liability insurance _____
Tax preparation _____
Legal fees _____
Office supplies, postage, copies _____
Video rentals _____
Repairs (100% related to daycare) _____
Supplies _____
Dues, subscriptions, magazines _____
Field trips, admissions _____
Gifts, cards, parties _____
Medical required for certification _____
Substitute care, temporary labor _____
Training costs, education _____
Cell Phone (100% related to daycare) _____

Other expenses _____

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Toys & child care equipment (over \$500 per item)

Home Furnishings (over \$500 per item)

Home Improvements (over \$500 per item)

